

MSRB TIPS FOR EXAM DAY

BEFORE THE EXAM



I called the test center to inquire about my appointment but the test center is unable to confirm that I'm scheduled. What should I do?

Ask the test center to search for your appointment using your last name, FINRA ID number and the name of the qualification examination (*i.e.*, Series 54). Your FINRA ID number was assigned to you during the Test Enrollment Services System (TESS) registration process. If the test center is still unable to find your appointment, contact FINRA at 240-386-4040 for assistance.



If I need special accommodations in taking the exam, how do I arrange such?

If you require special testing accommodations, please call FINRA's Special Conditions Team at 800-999-6647 and select option 2. Note that any request to bring personal items into the testing room, such as prescription medications or medical devices also require FINRA approval prior to scheduling an appointment.

DAY OF THE EXAM



Do I need a form of identification to be admitted into the testing center?

You must present one valid form of state or government-issued identification (*e.g.*, driver's license, passport, military ID card) bearing both a photograph and a signature. Testing centers **will not** accept photocopies or faxed copies of identification, or of name-change documents.



What time must I arrive at the testing center?

You should plan to arrive *30 minutes* before the scheduled appointment to allow time for check-in. Late arrivals may not be allowed to take the exam or may not receive the allotted time.



How long will I have to take the exam?

Prior to the start of the exam, you will take a 30-minute tutorial. Once you have completed the tutorial, the exam will begin and you will have 180 minutes to complete the 100 scored and 10 unscored questions on the exam.



Will all test taking materials be provided?

Generally no materials are needed to take the exam. Should anything be required (*e.g.*, pens and dry-erase board), the materials would be supplied by the testing center once you are admitted to the testing room.



Can I bring snacks and personal items to the exam?

No. Food or drinks, including coffee and water, are not permitted into the testing room. All personal items (*e.g.*, cell phones, watches, hats, coats, purses and wallets) must be kept in an assigned locker during the exam.



Will there be a scheduled break?

There will not be any scheduled break during the exam. You are, however, permitted to take an unscheduled break during the exam, however it will reduce the amount of time to complete the exam. In addition, you will be asked to sign a logbook and show identification upon exiting and re-entering the testing room.



What should I do in the case of inclement weather?

If severe weather or a natural disaster makes it unsafe to travel to the testing center, the exam session may be delayed or cancelled. You can check with the Prometric test center about closings and/or cancellation of exam sessions by visiting the [Prometric Site Status](#) page or by calling 800-578-6273. Prometric will contact you to cancel your appointment and reschedule for an alternative date.